

POSITION STATEMENT ACADEMIC STAFF

UTS:HUMAN RESOURCES

POSITION:	Professor of Creative Writing and Head of the Creative Writing Program
FACULTY:	Arts and Social Sciences
ACADEMIC SUPERVISOR'S NAME:	Mark Evans
POSITION:	Head of School, Communication

PURPOSE OF THE POSITION:

The Professor of Creative Writing will be responsible for leading the revitalisation of the Creative Writing program in the School of Communication. This will include developing and maintaining a contemporary, high quality, innovative program and the identification of potential areas of growth, opportunities and priorities in the areas of teaching, research and engagement.

The incumbent will provide scholarly leadership and foster excellence in research, teaching and professional activities in the Creative Writing Program of the School of Communication.

TEACHING AND LEARNING / EDUCATIONAL DEVELOPMENT

Outstanding personal contribution and commitment to high quality teaching and learning through:

- a distinguished contribution to teaching in the faculty and University through leadership in curriculum development, design of courses, and innovations in the delivery of teaching in the discipline
- playing an active role in the maintenance of academic standards and in the development of educational policy and of curriculum areas within the Creative writing Program including the initiation and development of subject material
- the conduct of tutorials, practical classes, demonstrations, workshops, and the preparation and delivery of lectures and seminars at all levels as well as consultation with students and marking and assessment, when required.

RESEARCH AND SCHOLARSHIP

Provision of outstanding academic leadership in research and scholarship through:

- continuing personal commitment to, and achievement in, a particular scholarly area evidenced by publication in refereed journals, books, performances and other scholarly works, invitations to present keynote addresses at international meetings and to write chapters in international books, election to learned academies and other recognition such as awards, prizes and honorary degree.
- fostering the research of other groups and individuals both within the Creative Writing program and related disciplines and supervision of the program of study of honours and/or of postgraduate students engaged in course work and major research projects
- Seeking competitive grants and industry funding for research projects.

ADMINISTRATION, MANAGEMENT AND LEADERSHIP

Outstanding personal contribution to the management and leadership of the University through:

- attendance at school and/or faculty meetings and/or membership of committees
- developing policy and being involved in administrative matters in the school and at faculty and institutional level
- representing the Creative Writing program at school, faculty and University level.
- active participation in the community life of the University.

Provide leadership, management and mentorship for program staff especially inexperienced and sessional staff.

CONSULTING/EXTERNAL ACTIVITIES

Provision of outstanding academic leadership to consulting and external activities through:

- To actively lead and participate in activities that strengthen the links between the University and the community which help in the dissemination and utilisation of knowledge.
- Involvement in professional activity, including participation in meetings of professional societies.
- Engage with relevant professional and industry bodies and stakeholders to foster collaborative partnerships.

LEADERSHIP CAPABILITIES

Pipeline – Level E					
Category	Leading Strategically	Collaborating and Engaging	Leading Teams	Presence and Awareness	Leading Performance
Capabilities	Leads Innovation	Leads with Political Awareness	Manages Vision and Purpose	Leads with Ethics and Integrity	Demonstrates Business Acumen
	Thinks Strategically	Demonstrates Courage	Motivates Others	Leads with Perception and Composure	Focuses on Client

OTHER

- Comply with the UTS Code of Conduct and other UTS policies as available on the UTS website at <http://www.gsu.uts.edu.au/policies/index.html>. These include, but are not limited to:
 - UTS Workplace Behaviour Statement
 - Equal Opportunity and Diversity Policy
 - Acceptable Use of Information Technology Facilities
 - Environment, Health and Safety Responsibilities Vice-Chancellor's Operational Directive
 - Health and Safety Policy
 - Intellectual Property Policy
 - Policy for the Assessment of Coursework Subjects
 - Procedures for the Assessment of Coursework Subjects

KEY SELECTION CRITERIA ACADEMIC STAFF

UTS:HUMAN RESOURCES

POSITION: Professor of Creative Writing Program

FACULTY/SCHOOL/DEPARTMENT/UNIT: School of Communication,
Faculty of Arts and Social Sciences

Skills and Attributes

- A demonstrated leader in the profession, a sense of responsibility and integrity in matters pertaining to all related academic activities of the School, Faculty and University
- A record of success in the application of curriculum design and pedagogy, including substantial experience with leading and designing programs of study
- Demonstrated willingness to undertake management responsibility at a senior level in the school, and to contribute to Faculty and University matters
- High quality interpersonal and communication skills, and demonstrated commitment to teamwork

Knowledge

- Outstanding contributions to scholarship and research in the discipline as evidenced by ongoing publications in top tier journals and recognition as an eminent authority in the discipline
- A deep knowledge of current trends in the field of creative writing
- A track record of success in obtaining research income, including nationally competitive research grants and/or fellowships

Qualifications

- A PhD in a relevant discipline and recognised standing from significant experience in the relevant discipline area

Experience required

- Demonstrated experience in benchmarking and leading change at the program or discipline level as well as demonstrated strategic leadership of a discipline and effective membership of a management team.
- Demonstrated ability to maintain an active creative practice as well as an active research program
- Extensive experience in attracting and supervising higher degree by research candidates to maximise research performance
- Distinguished record of high quality teaching at both undergraduate and postgraduate levels